



**ONWARDPLAN**  
**MINUTES OF THE STEERING GROUP MEETING**  
**HELD ON 4<sup>TH</sup> FEBRUARY 2016**  
**AT 7.30 PM AT THE PARISH ROOM**

**PRESENT:**

Stephen Blandford, Jeremy Fellows, Richard Cooper, Alison Tizard, Gill Warsop, Philip James, Pam Verdon

**APOLOGIES:**

Nicholas Frome, Guy Holmes-Henderson, Helen Fleming, James Harvey, David Ellis

**1. Minutes, declarations of interest**

The Minutes from 20<sup>th</sup> January were approved. A PDF copy will be uploaded to the NP website.

There were no new declarations of interest regarding sites that had not already been recorded.

**2. Update from OPC**

Jeremy reported that OPC have received a letter from Bell Cornwell concerning the Deer Park. It said that they would provide a timetable for the submission of their planning application as soon as possible and that they will share more details.

Stephen had provided an update on NP progress and it was agreed that there will be a meeting with OPC on 10<sup>th</sup> February to share the SG progress on the housing site parameters in the light of Pre-Submission comments and to review the changes proposed to the Plan before Submission.

Jeremy reported that a decision on the planning appeal for land behind Beech Cottage has been received. The Inspector refused the appeal and permission has not been granted.

Hart District Council has received a SHLAA site submission for a large area of land at Rye Farm.

**3. Consultation Statement**

Alison updated the group regarding ongoing progress on the Consultation Statement and thanked those who had made comments which she has incorporated where appropriate. There are still some gaps which need to be filled: analysis of Pre-submission comments (general report - not in detail). RCOH's advice to be sought as to where the report of changes as a result of Pre-Sub comments should fit within the structure of the Plan Submission.

The log of consultation activity is nearly complete; Philip, Gill and Helen will in turn look at it and complete the outcomes section relating to Housing group meetings. Notes of meetings will be sent to Pam so that there is a record of them to produce if required in the examination process.

**4. Report from working groups**

Each working group needs to produce a final summary report on the consultation comments and actions taken to amend the Plan as a result. An overall summary report should be similar to RCOH's report which is attached to these Minutes for reference. The working group reports

should be completed as soon as possible and sent to the SG for approval so that they can be discussed and agreed at the next SG meeting.

**Housing:** This group had circulated their recommended changes to the site parameters and site layouts before the meeting. These were agreed by those present with the exceptions of a small amendment to the wording of (h) in site 2v where the decision was made to take out the words "High Street". Gill will be discussing final layout diagrams and maps with rCOH.

**Education:** Guy had submitted a report analysing comments and any necessary changes. Any comments regarding these should be sent to him as soon as possible.

**Local Green Space:** Further revised documents had been circulated which incorporated recommendations from SG members. Any further comments should be made within a week.

**History:** The document started sometime ago will need to be completed.

**Gaps:** Following the analysis of consultation comments a report will be finalised. It was noted that a very clear majority were in favour of the proposed Local Gap policy in the Plan.

**Vision:** Richard had circulated a summary of comments regarding vision and aims. He will analyse them and send out a report recommending any changes.

**Housing Mix:** Steve to contact Hart to gain information regarding alterations.

**High Street:** Gill will look at Policy 9 and report back.

**Design Principles and Conservation Areas:** Policies 5, 6, 7, 8 – as rCOH has recommended no major changes to these but Helen will look at them and seek to pursue where appropriate changes could be made in the light of statutory body comments.

## **5. A.O.B.**

It was agreed that a target for Submission is needed and after discussion it was agreed that a target for Submission should be before or just after Easter (end of March). Other actions noted:

- SEA – needs changes in the light of comments from Natural England and advice from Hart
- Basic Conditions and Statement – rCOH to complete
- Meeting date(s) to be agreed with OPC for review and approval of Plan documents
- Hart to be asked about the Submission process and if a Cabinet decision was required before the required minimum 6 weeks further consultation commenced.

**Next meeting:** Tuesday 16<sup>th</sup> February 2016 at the Parish Room at 7.30 pm

## **Future meeting dates:**

Wednesday, 2<sup>nd</sup> March

Thursday, 17<sup>th</sup> March