

ODIHAM & NORTH WARNBOROUGH NEIGHBOURHOOD PLAN

MINUTES OF STEERING GROUP MEETING

HELD ON TUESDAY, 5TH AUGUST 2014 AT 7.30 PM

IN THE PARISH ROOMS

PRESENT:

Philip James, Helen Fleming, Pam Verdon, Alison Tizard, Nicholas Frome, James Harvey, Gill Warsop, Nicholas Frome, Belinda Hallam, Rita Pennington, Jan Morton

APOLOGIES:

Guy Holmes-Henderson, Jeremy Fellows, Richard Cooper, Jim Head,

No apologies were received from: Russ Haines, David Ellis, Derek Kearns

1. Welcome

Everyone present gave a brief introduction about themselves and their skills and also what they most valued about Odiham and North Warnborough. It was agreed that all members of the Steering Group would be asked to submit a short biography together with their interests and also submit a photograph and a skills audit. This should be sent to Pam by the end of August so that it is completed by the next meeting on 2nd September. This document will not be made public but will be used to inform the Group.

In summary, what everyone agreed was that they like the great sense of community in the village, the mix of ages and the beautiful countryside.

2. What the Plan should look like

Philip presented an outline document:

ONWNP: 'The Plan'

When in place the Plan should, as a minimum:

Vision and Aims

Have a high level statement of why Odiham is and should be a special place and how this should be retained and developed in future. This will be the 'story' about Odiham's past, present and future as a successful community.

Housing

Specify where housing development can take place and to what standard and style. Specify the proportions for different types of dwellings and where they might best go

Affordable Housing

Specify the proportion of affordable housing and ensure as much as possible control of access for local residents

Facilities

Specify the facilities that should be developed as part of the plan including locations where applicable.

Infrastructure

Note any key issues that arise from the target number of dwellings (e.g roads, parking, sewers etc) and the demands of local residents on the relevant authorities

Other Issues

Highlight any key issues that arise from the plan and/or the target number of dwellings that are of concern to local residents (e.g broadband provision, high street shopping).

This is a first plan – we should aim to do the minimum well.

This is only a start and is open to change and discussion. It was discussed at length and all were asked to e mail their comments to Philip before the next meeting.

Gill explained that we must make sure that the engagement is carried out right at the start of the process in order to be successful.

It was accepted that there will probably be other areas that the community would like included in the plan i.e. parking, revitalizing the High Street.

3. Key Phases

Philip then presented the following document:

Phase 1: Preparatory

Phase starts now (Timescale – up to Christmas)

- Assemble Data, History
- Identify key local partners and stakeholders and develop working arrangements to gain their involvement and support.
- Identify what policies we will need as part of the plan and how to ensure they are compliant
- Get the meetings diaried, website up, roles and responsibilities, budget working and other basics
- Get the Vision and Aims adopted by the PC, raise awareness of this
- Ensure local awareness *to a high standard* of the coming plan and its vision and aims
- Canvass local resident views on priorities for facilities
- Commission or adopt a 'design standard' for O&NW
- Access or conduct a needs survey for affordable housing
- Conduct a survey (with Estate Agents?) on levels of demand by price for O&NW housing
- Obtain sufficient information to be reasonably certain where development is possible and landowners are willing.

Phase 2: Proposals for Strategy

Phase starts when target housing numbers in draft are known (Timescale – 6 months?)

Either: Options for development areas (preliminary vote?)

Or: a proposal on development areas

- Negotiate trade-offs with landowners/developers
- Construct options that meet target requirements and resident aspirations for facilities
- Gain Council support for proposals

- Write draft plan

Phase 3: Engagement and Decision

*Starts when proposal is approved by PC and has passed any other statutory tests
(Timescale – 6 months?)*

- Inform residents and landowners/developers on proposal
- Obtain views and adapt as required
- Consider proposal to be put to vote
- Obtain necessary permissions and approvals
- Inform residents and landowners of 'Firm Proposal'
- Obtain views and modify as required
- Final Proposal put to vote
- Final Plan approvals sought
- Plan published

Key Task areas

Assemble data and history

Design and decide Vision and Aims

Identify and design required policies

Stakeholder Management

Engagement Strategy

Facilities Strategy

Affordable Housing Strategy (local access, proportion/numbers, means of provision)

Housing Strategy (where and what sort)

Plan writing

Negotiation with Landowners/developers

Approvals Management and plan publication

Vote management

This was discussed for some time and again members of the Group are asked to e mail any comments to Philip.

4. Next Steps

The collection of evidence and data is a task that can begin straight away. Gill and Jan agreed to help Nicholas identify key documents within Hart District Council that can inform us. They will put into DropBox documents that all Group members should read to ensure that we all understand as much as possible what we are dealing with. This will be done as soon as possible.

They have also requested that Helen set up a meeting as soon as possible for the Group to meet Hart Council planners to understand what information they can give us and also what constraints we may face from their policies. Both Philip and James would also plan to join such a meeting. The general meeting already set for 30th September and including Crookham Village could still be useful in addition but the Chair was keen to get our own contact with planners as soon as possible.

Belinda, Alison and Rita will begin work on community engagement and once they have a strategy in place will request help from other members of the group.

Jan and Gill will work on Housing needs including affordability and housing mix.

It was suggested that Jim and Russ should work on facilities, i.e. sport, and recreational hub.

5. Next meetings

After discussion it was agreed that meetings should be held every 2 weeks from 2nd September, held alternating between Tuesdays, Wednesdays and Thursdays so that everyone is able to attend some of the evenings.

The dates are as follows:

Tuesday, 2 September
Wednesday, 17 September
Thursday, 2 October
Tuesday, 14 October
Wednesday, 29 October
Thursday, 13 November
Tuesday, 25 November
Wednesday, 10 December

They will be held at 7.30 pm in the Parish Rooms unless notified otherwise.