



**ONWARDPLAN**  
**MINUTES OF THE STEERING GROUP MEETING**  
**HELD ON WEDNESDAY 5<sup>th</sup> AUGUST 2015**  
**AT 7.30 PM AT THE PARISH ROOM**

**PRESENT:**

Philip James, Jeremy Fellows, Helen Fleming, James Harvey, Stephen Blandford, Richard Cooper, Alison Tizard, David Stewart, Gill Warsop, Belinda Hallam

**APOLOGIES:**

Pam Verdon, Guy Holmes-Henderson, David Ellis, Jim Head

**1. Apologies, minutes, declarations of interest**

The Minutes from 21<sup>st</sup> July were discussed and minor changes were agreed. They will be circulated again and if no further comments Pam will put them in Dropbox.

Minutes of previous meetings will be uploaded to the website as soon as possible. Richard will upload the approved SG minutes to the website from Dropbox.

With regard to pecuniary interests, and in particular everyone's own property, this is as stated in the register of interests.

**2. Update from Odiham Parish Council (OPC)**

Philip summarised the OPC meeting held on Monday 1<sup>st</sup> August.

A key discussion on the agenda was what was to be done regarding pre-school development and potential consider if the proposals for development at the Crownfields site could in some way cater for this.

Following the discussion there was an unanimous vote in favour of including an aim in the NP to reflect that there was a prima facie need to improve pre-school provision. OPC also agreed to ask the NP to ensure that a space adjacent to Leapfrogs Nursery of 0.3 ha could be secured to be made available for extension of the pre-school building or a replacement piece of land, potentially as an offset. This could, but not necessarily, be Leapfrogs.

RCOH have advised that the land secured should be for class D1 building, as the highest level of development that might be needed – this can always be changed after pre-submission or a substitution use. Helen to investigate with further back up information on requirements for pre-school provision from Hampshire CC.

On the Deer Park, a policy proposal has been drafted in the Draft Plan version recently circulated for OPC for review (noting this version had still not been reviewed by RCOH with other important areas still to be finalised).

Jeremy noted that Bell Cornwell have not come back with a revised proposal regarding the Deer Park that had been expected.

On an overall note Philip will be meeting with Jon Hale to discuss various items related to OnwardPlan, including the position of OnwardPlan SG Chair. Philip will reiterate to Jon Hale the offer of one or more informal meetings with OPC prior to the EGM, in order to give Councilors an opportunity to discuss the pre-submission draft in detail.

OnwardPlan SG thought it important not to fill the agenda for the EGM now requested for 24<sup>th</sup> August with other items, apart from the pre-submission Neighbourhood Plan and Philip would discuss this with Jon Hale.

Jon Hale has offered to collate comments on the Draft Plan to avoid Councillors firing off emails in an uncoordinated way.

Earlier in the OPC agenda:

Charles Peal and David Millard (Chair of Greywell PC) presented during the public session, with a request for OPC / OnwardPlan SG to develop and include in the Draft Plan pre-submission a draft policy on the gap between North Warnborough and Greywell.

Jon Hale in his introduction reinforced to all Councillors the need to respect each other in all written and verbal communication. Also noted in the introduction (following a request from the public) that the meeting was to be recorded.

### **3. Timetable and final actions for pre-submission draft**

Philip and Helen had a teleconference call with RCOH to discuss the pre-submission. Stephen offered to keep communications open via Ken Crookes with Hart DC to avoid surprises.

#### Local Gap

Odiham / North Warnborough gap – The pre-submission draft will redraw this, as it is proposing some development in the local gap at Dunleys Hill. Hop Garden, a proposal in the local gap between Hook and Newnham, has been rejected at appeal.

Local Gaps should be between either parish boundaries or settlements. Gap objectives are avoiding coalescence, separate identity and setting (CON 21 refers). Gaps should be long-term. Once a community has a neighbourhood plan, gap policies simply provide an additional layer of protection.

Related to the possible Dunley's Hill site(s) DEV 19 is a saved policy but had not been listed in the relevant saved policies for the pre-submission draft.

Action: Philip to discuss with RCOH the implications of this Hart policy to determine whether changes to the Draft Plan were required.

#### Neighbourhood Gaps

OnwardPlan SG discussed three proposed new neighbourhood gaps in the current proposed in the current pre-submission draft:

- North Warnborough / Greywell – from the Greywell settlement boundary on Deptford Lane to NW settlement boundary and Tunnel Lane;
- Odiham / RAF – south of Crownfields site towards RAF;

- Odiham / Broad Oak – Land to be given to OPC in relation to Hatchwood development. There is large SHLAA site adjacent.

OnwardPlan SG to take these ideas forward to test during development of the pre-submission. All SG members to feed their own comments towards Philip and Helen.

Action: Check for evidence in CE1 and CE2 – Belinda, together with anyone else who wishes to volunteer.

Letters to be written to landowners of land in new gaps when plan is approved.

Maps – RCOH will produce proposals maps for the pre-submission plan, including housing sites, green spaces and gaps. John Bell will produce the site selection process maps (involving circles).

OnwardPlan SG is still seeking a map for historical insert for the submission phase.

Archery Fields – outline permission has now been granted as for up to 35 houses. It was agreed to leave the whole site as local green space, as consulted on in the draft plan just in case development does not proceed. It was noted that there is a possibility that we exceed our target from Hart for Housing but a majority of SG felt it right to keep all sites in at this stage.

#### **4. Planning for submission plan**

OPC EGM - 24 August, to be confirmed.

OPC to sign off plan - 7 September.

The following documents need to go up on the OnwardPlan website: Pre-submission draft plan including Appendices, Site assessment report, Local Green Spaces report, Strategic Environmental Assessment. Philip to confirm with Neil (possibly refer to Pulborough NP that seemed to provide a good template). According to RCOH we do not need Evidence base documents at this stage.

Letters need to be despatched to statutory consultees including neighbouring parishes by OPC Clerk with resources to be confirmed.

Need to agree email address for public consultation.

RCOH will deal with all the comments from landowners/agents as well as statutory consultees. OnwardPlan SG to collate all comments from residents. OnwardPlan SG members are co-opted to read the emails, collate responses and to write a report to present to SG.

Action: All to notify Pam of opt-outs from volunteering for this during absences etc mid September – late October. (Note: Helen will be away for September – October).

The pre-submission public consultation will be publicised by:

- Post on website, facebook, twitter, Parish News, press release
- Email to residents (OnwardPlan has collected 700 addresses)
- Posters

- Clinics, hubs (perhaps just 1 Odiham and 1 NW) etc. – to be considered

Production of a leaflet to be posted through letterboxes was discussed but not considered necessary, as we would be emailing the 700 who engaged previously.

Alison would produce a short executive summary for use in the above communications.

The previous timeline produced by Stephen still stands.

#### **5. A.O.B.**

- Housing Needs Survey – initial report is due in September
- The Firs – Stephen to send a holding reply to Pegasus to acknowledge their letter.
- Close Meadow – need to track down the official ownership via the Land Registry. Stephen is authorized to obtain this with OPC to refund at cost.

**Next Meeting: Thursday 20<sup>th</sup> August, 7.30pm Parish Room**