



ONWARDPLAN
MINUTES OF THE STEERING GROUP MEETING
HELD ON 16th SEPTEMBER 2015
AT 7.30 PM AT THE PARISH ROOM

PRESENT:

Nicholas Frome, Jeremy Fellows, Stephen Blandford, Alison Tizard, Guy Holmes-Henderson, David Ellis, James Harvey, Jim Head, David Stewart, Richard Cooper

APOLOGIES:

Philip James, Helen Fleming, Gill Warsop, Pam Verdon

1. Minutes, declarations of interest

The Minutes from 1st September were discussed and minor amendments were suggested and approved. Stephen will adjust and put into Dropbox. There were no new declarations of interest regarding sites that had not already been recorded.

2. Thanks to Belinda Hallam

Following the recent resignation of Belinda Hallam the SG wanted to take the opportunity to express their thanks for her for drive and ambition in helping get the NP ready for pre-submission and in particular bringing in key environmental aspects to the plan based upon her extensive knowledge and expertise in this area.

3. Update from OPC

Jeremy reported on the OPC EGM held on the 14th September when a large number of the public were present. The SG representation was led by Stephen Blandford.

The outcome from this EGM was that it was agreed by 4 votes to 2 (with 4 abstentions) that the Deer Park be considered for potential designation as a Local Green Space (LGS). As such, it could be included in the pre-submission version of the NP.

Following the EGM an OPC request had been received asking for a summary of why land proposed for designation as Local Green Space against NPPF criteria was appropriate; after discussion it was agreed that the evidence presented for the Deer Park should not be any more extensive in the Draft Plan LGS Appendix document than for the other green spaces already being considered.

This level of LGS justification had been deemed by RCOH to be sufficient for going into pre-submission and potentially for the examiner to eventually consider at the later submission stage of the NP process. After amendment the LGS Appendix document would be provided to OPC in response to their request to see more detailed supporting evidence of land being considered for LGS designation versus NPPF criteria.

4. Public Communication Strategy

Placing an update on the website was discussed and it was agreed that a simple factual update on progress and next steps for the NP should be placed, whilst ensuring that content does not pre-suppose the outcome of any future decisions or attempt to state any exact timelines.

5. Pre-submission Logistics

There was a discussion around the various Pre-submission activities; including how best to publicise and distribute the required information. It was thought a brief overview of the pre-submission documents should be prepared ready to go onto the website at Pre-submission.

Another important task noted was for the Parish Clerk to send out the official OPC letters to the statutory bodies and a template letter had been drafted, together with a list of names/addresses.

Pam will ask for SG availability to help with the input any written or email responses to help process responses during and following the minimum 6 week mandatory pre-submission consultation period.

Alison highlighted that we should seek to apply structure to the data input to aid analysis of the output and outlined some initial thoughts.

6. A.O.B.

Richard/Alison will review technical aspects of the website, domain name ownership and the best email address and URLs ahead of Pre-submission.

Steering Group membership - Jeremy questioned whether we should co-opt more members onto the SG due to resignations. The conclusion after discussion was that we did not require any more full SG members at this stage but there could be benefit in getting help on specific tasks such as feedback collation.

Pre-School Provision – some of the SG said they were uncomfortable with the current level of evidence so far provided as justification for a potential future of expansion of Leapfrogs, more analysis was thought to be required.

7. Next Meeting – Thursday 1st October 2015, 7.30 p.m. at the Parish Room, Odiham