



ONWARDPLAN
MINUTES OF THE STEERING GROUP MEETING
HELD ON 24th NOVEMBER 2015
AT 7.30 PM AT THE PARISH ROOM

PRESENT:

Jeremy Fellows, Stephen Blandford, Richard Cooper, Alison Tizard, Helen Fleming, Nicholas Frome, David Stewart, Gill Warsop, Pam Verdon, David Ellis

APOLOGIES:

James Harvey, Philip James, Guy Holmes-Henderson

1. Minutes, declarations of interest

The Minutes from 12th November were reviewed and approved with several minor changes. A PDF copy will be uploaded to the website.

There were no new declarations of interest regarding sites that had not already been recorded.

2. Update from OPC

A planning application has gone into Hart for 17 houses at Down Farm. The application at Glen Haven has gone to appeal.

Land to the east of Archery Fields: Pre-application advice has been sought but only OPC and other consultees are invited to comment and to a meeting. There was discussion amongst the SG as to whether we should be involved in this but the decision was taken that it was not the role of the SG and on balance remain consistent with regard to contacts with landowners of all sites within the Plan. However, Steve will ask Kate Bailey at Hart for her advice with regard to LGS of this site.

3. Consultation Statement progress

Alison continues to work on the Consultation Log and Statement. More input is still needed from members of the task groups. Pam will email a blank copy of the document so that entries can be made, but she will retain document control and people should e mail her their entries.

Alison produced a report which showed the very good engagement OnwardPlan had with businesses in Odiham and North Warnborough. 89 businesses have been contacted over the past year.

As part of the evidence with the Plan at the submission stage a complete up-to-date list of all planning applications and the progress of such applications was needed to accompany the Plan. Ideally we will be able to obtain this from Hart nearer the Submission date.

4. Consideration of comments received

There is a steady stream of comments being received via Survey Monkey, together with a smaller number of e mailed comments. In addition letters are being collected from OPC offices on a regular basis but relatively few have been received. The emails and letter content are being put into Survey Monkey so that all the comments are available on one platform for extract and analysis.

On the afternoon of November 30th the full list of uncategorised comments will be extracted from SM (with respondents' names removed) for the SG to start to read. An Excel spreadsheet will be circulated around the SG as soon as possible afterwards to aid initial grouping and analysis.

On **Monday, 7th December at 2.00 pm** as many members of the SG as possible are invited to meet at the home of Nicholas in order to start the analysis of comments. In the evening Steve is attending an OPC meeting and will provide an update.

5. Pre-Submission Communications

Mailchimp e mails are being sent to both residents and stakeholders to remind them of the 30th November deadline. Stickers are being distributed wherever possible, including school gates and the Christmas Extravaganza.

After the deadline has passed David S will collect all the material from the various hubs in the parish.

6. Discussion of next steps

After analysis of all comments decisions will be required on what changes to the Plan are necessary. Steve will contact rCOH to get guidance from them regarding any rules, guidelines on the rationale and evidence needed to make changes to the Plan between a Pre-Submission and Submission. With necessary actions identified a summary list of these to allow OPC to be kept updated with progress, Nicholas will develop a proposal of headings and topics.

7. A.O.B.

Future dates of meetings: Pam will book the Parish Rooms for dates in 2016 up till the end of March. The first meeting in the New Year will be **Tuesday, 5th January**.

Hart consultations on extra sites: Hart District Council are about to start a further consultation to aid the preparation of the Local Plan including testing for potential development extra sites within the Parish which have not been selected by ONWP. There was some discussion about how best to inform residents about this. On balance it was thought both OPC and the SG would need to carefully communicate this. From the NP a Mailchimp could go to residents/stakeholders explaining the situation in context of the NP with information provided on the website and social media seek to encourage participation in the Hart survey by as many people as possible.

Affordable housing: Hart to be approached to try to clarify the position with regard to how some priority for affordable housing for people with a local connection could be include in NP.

Next Meeting:

Weds 9th December at the Parish Room at 7.30 pm – followed by drinks in The Bell in the Bury.