



ONWARDPLAN
MINUTES OF THE STEERING GROUP MEETING
HELD ON 20TH JANUARY 2016
AT 7.30 PM AT THE PARISH ROOM

PRESENT:

David Stewart, Stephen Blandford, James Harvey, Jeremy Fellows, Richard Cooper, Alison Tizard, Guy Holmes-Henderson, Gill Warsop

APOLOGIES:

Nicholas Frome, Philip James, Helen Fleming, Pam Verdon, Jim Head, David Ellis

1. Minutes, declarations of interest

The Minutes from 5th January were reviewed and approved. A PDF copy will be uploaded to the NP website.

There were no new declarations of interest regarding sites that had not already been recorded.

2. Update from OPC

Stephen had provided an update on progress at the last OPC meeting that had included a summary of the financial position on expected NP costs versus budget.

It was noted that OPC is progressing the possibility of a rural exception site in the parish for affordable housing.

3. Consultation Statement

Alison updated the group regarding ongoing progress on the Consultation Statement and summary log of consultation activity which she had circulated. Some SG members had already submitted detailed comments by email, others were invited to review the document and comment as soon as possible.

General feedback from those at the meeting was that the structure and general content appeared sound though it was agreed that reference to meeting the brief of Section 15 of the NP Regulations should be repeated in the conclusion and as a planning document there should probably be more emphasis on land use.

It was also discussed whether some of the detail might also be better in supporting evidence documents, rather than in the core document.

Embedding some images in the core document was suggested and considered a good idea.

Alison reminded colleagues that collating the supporting Consultation Evidence File will also be a significant task, which she and Pam had already begun. Gill referred to requirements for other additional supporting documentation for the Plan that need to be confirmed.

Once final content is agreed, numbering, cross referencing and final proofing with fresh eyes will need time and care. Alison proposed to circulate a revised draft Consultation Statement shortly

and encouraged all to scrutinise and feedback comments and suggestions by email as soon as possible.

4. Report from working groups

Housing: It was reported that some amendments to indicative site layouts will be necessary to take account potential surface water and/or drainage and other comments received on the Pre-Submission plan. Some changes to the plan wording would also be required to take into account Historic England and others comments.

It was agreed that a meeting with the rCOH architect would be beneficial to discuss and agree the principles of new layouts on any sites where changes were appropriate. It was agreed the timing and cost would be investigated.

The housing task group will complete their analysis and circulate findings and recommendations for changes to the plan to the SG.

On the land next to Crownfields the consensus of those present was that the inclusion of a high dependency care home on the site appeared to be adequately underpinned by evidence. However, it was agreed that further explanation should be added into the Plan on why a high-dependency care home is specified in the plan.

Education: Guy reported that he had contacted Hampshire County Council, and followed up with Pre-Schools where required, to get clarification regarding the projected numbers for pre-schools and agreement on the education policy listed in the draft plan. Relating to pre-school numbers, from the HCC side there is a statutory responsibility to secure places but not deliver them, so there is a less direct responsibility and shortfall is usually covered by the private sector.

Local Green Space: Revised draft documents had recently been circulated to the SG by Pam requesting review and comment.

Other working groups were still in the relatively early stages of analysing consultation comments and had nothing to report.

In summary it was agreed that each working sub-group should do a summary report to be circulated for wider SG review to allow discussion at the next scheduled meeting. Following this conclusions and recommendations would be consolidated into a report to share with OPC and be an Appendix to the Submission Plan.

5. A.O.B.

James had completed a review of Hart's comments on the Pre-submission plan and had forward onto the SG a summary and recommendation on the actions needed. Hart's further guidance is likely to be sought with regard to some of the areas and it was agreed that a copy of the summary document should be forwarded onto Hart.

Stephen advised that the final Submission Plan and all supporting documents will be uploaded onto Hart's website but as a precaution, Richard would check the remaining capacity of our website to also retain a copy of all the information on the NP website.

Next meeting: Thursday 4th February 2016 at the Parish Room at 7.30 pm

Future meeting dates:

Tuesday, 16th February

Wednesday, 2nd March

Thursday, 17th March