



**ONWARDPLAN**  
**MINUTES OF THE STEERING GROUP MEETING**  
**HELD ON 2nd MARCH 2016**  
**AT 7.30 PM AT THE PARISH ROOM**

**PRESENT:**

Stephen Blandford, Jeremy Fellows, Richard Cooper, Alison Tizard, Pam Verdon Helen Fleming, David Ellis, David Stewart, Gill Warsop, Guy Holmes-Henderson

**APOLOGIES:**

Nicholas Frome, Philip James, James Harvey,

**1. Minutes, declarations of interest**

The Minutes from 16th February were approved, with a PDF copy to be uploaded to the NP website.

There were no new declarations of interest regarding sites that had not already been recorded.

**2. Update from OPC**

Jeremy reported that the planning application for development at Down Farm for five dwellings had been refused. The application for development at Hook Road is now subject to an Appeal process where written representations are made.

Stephen reported on an informal meeting between some of the SG and some OPC councillors on the 29<sup>th</sup> February to discuss councillor concerns on the land use of on one of the selected sites in the Pre-submission Plan.

At the meeting some councillors had expressed a concern on whether residents had fully understood the C2 leaflet and the related question on the care home. From the SG perspective the question asked was unambiguous and had been agreed by OPC at the time.

It was noted the SG were of the view that the NP consultations at all stages conducted over many months had been thoroughly carried out and that the evidence collected backed up all the site policies in the Pre-submission Plan; including land next to Crownfields. Advice had however been sought by the SG from rCOH on the potential implications of OPC asking the community any related question at this late stage in the NP process.

At the next OPC meeting NP update it was agreed Stephen would report progress in preparing the Submission Plan that assumes the same land use for included-sites as in the Pre-submission Plan.

A target timeline was agreed of 2-3 weeks to complete changes to the Plan before it could go onto rCOH. Overall the SG was confident that a good plan had already been prepared before Pre-submission that had followed the statutory process for preparing a neighbourhood plan. Positive feedback had been received from Hart DC, other consultees and based upon the consultation comments believed to be widely supported by the community.

Alison reminded everyone about the essence of Localism and what makes Neighbourhood Plans special. Under the Localism Act 2011, Neighbourhood Planning is a bottom-up process which 'empowers communities' to come together to shape development in their neighbourhood themselves. Various papers published on NALC's (National Association of Local Councils) website made available to inform their member Councils on Localism and Neighbourhood Planning.

### **3. Consultation Statement**

Alison will send out the sections of the Consultation Log which still need to be completed. SG members are asked to complete this as soon as possible.

Richard is in the process of uploading the statutory and other stakeholder consultee comments to the website.

It was agreed a MailChimp will be sent out to let the community know of the progress of the Plan and that the statutory consultee comments to the Pre-Submission Plan are on the website.

### **4. Progress of Submission Plan**

Prior to the meeting Pam had circulated the latest version of the Plan with track changes which showed the amendments made. Some of these have already been agreed by the SG, but those which were highlighted still need agreement or clarification.

All members are asked to carefully read the Plan and notify her of any amendments that are necessary. Pam will send out an updated version of the Plan at regular intervals so that continuity and accuracy are maintained.

It was agreed to set a target to complete the draft plan by mid March, ready to be sent to rCOH, who will then need 2 weeks to check it, prepare the Basic Conditions Statement and amend the draft SEA where appropriate.

Although the final appendices will not be required by this date it was noted they will be needed to support the plan before the presentation of the plan to OPC for their approval ready to go onto Submission to Hart. OPC have indicated that a minimum of 1 week will be needed to study it before calling an EGM, with any formal approval therefore unlikely before mid April.

It was noted that a document containing all 333 comments to the Pre-Submission Plan and actions taken in making appropriate changes to the Plan will need to be completed. Pam will complete as much as possible of the document and then a small working group will be needed to decide on the actions relating to any other comments.

Helen and Jeremy have been working on the history and parish profile and will circulate this as soon as possible. Richard will prepare a few ideas of how to improve the Vision section so that it reflects the future as well as the past.

### **6. A.O.B.**

A potential additional SG meeting for Tuesday, 5<sup>th</sup> April was agreed so that the Plan returned from rCOH could be approved by the SG, ready for passing onto OPC for their formal approval before going forward for Submission to Hart DC.

**Next meeting:** Thursday, 17<sup>th</sup> March 2016 at the Parish Room at 7.30 pm

**Future meeting dates:** Tuesday, 29<sup>th</sup> March, Tuesday, 5<sup>th</sup> April, Wednesday, 13<sup>th</sup> April