



ONWARDPLAN
MINUTES OF THE STEERING GROUP MEETING
HELD ON 16TH FEBRUARY 2016
AT 7.30 PM AT THE PARISH ROOM

PRESENT:

Stephen Blandford, Jeremy Fellows, Richard Cooper, Alison Tizard, Philip James, Pam Verdon
Helen Fleming, David Ellis, David Stewart

APOLOGIES:

Nicholas Frome, Guy Holmes-Henderson, James Harvey, Gill Warsop, Jim Head

1. Minutes, declarations of interest

The Minutes from 4th February were discussed with a minor amendment required, subject to this they were then approved, with a PDF copy to be uploaded to the NP website.

There were no new declarations of interest regarding sites that had not already been recorded.

2. Update from OPC

Jeremy reported that he, Stephen and Gill had attended a meeting with some Parish Councillors to discuss housing sites and site parameters. It appeared that some councillors had concerns about the care home and wished to see the rationale for inclusion; Stephen had therefore following agreement from the site and parameters sub-group subsequently e mailed a brief summary of the rationale to Jon Hale. The SG members present reviewed the document and all present agreed it supported the inclusion of a care home in the Plan. It was anticipated that a further meeting with OPC may need to be arranged before a formal approval of the Plan to go onto Submission.

The Clerk had requested an up-to-date account of the finances and Guy will prepare this.

3. Consultation Statement

Alison thanked those who had given feedback which has been included. She requested that members of the SG take the time to read this document to ensure that nothing has been missed out and that everything is correct. Helen will look at the Consultation Log and fill in any gaps where she has information about outcomes.

The website needs updating with the responses from Statutory Consultees and Landowners. These will be checked before forwarding to Richard. A new page will need to be uploaded to set out the Submission Plan and accompanying documents.

4. Report from working groups

Each working group still needs to produce a final summary report on the consultation comments and actions taken to amend the Plan as a result.

Vision/Aims: Richard has circulated his analysis of comments and possible changes to the Plan as a result. All are requested to read this as soon as possible and reply to Richard so that any necessary changes can be agreed at the next meeting.

LGS: It was agreed by the SG that Land east of Archery Fields should be removed from the LGS designated sites following rCOH advice that Examiners were increasingly now recognizing outline planning permission as a reason why LGS designation would be inappropriate. The Evidence appendix should be altered to include most of the “further evidence of significance” into the NPPF criteria table. With regard to Land behind Beech Cottage, findings of the Planning Inspector would be reviewed. Community Views: the format for presenting a summary analysis of consultation comments had not yet been determined.

Housing: The changed site parameters were agreed in principle. It was agreed to investigate if a few car park spaces could be included at the southern end of Dunley’s Hill, close to the development site, but on land to be in public ownership, a discussion with the agent acting on behalf of the owner of the land may be required.

Policy 4 - Housing Mix: It was agreed that (ii) should be removed from the Plan and that (iii) should be checked with Hart and re-worded where necessary.

Education: Guy is still working on numbers for pre-school, but it was agreed that any references in the Plan should be generic and not related to any specific provider.

Policy 5 – General Design Principles: There was discussion about (viii) and whether Hart’s actual numbers on parking should be included or referenced at this point, to be investigated.

Conservation Area Policies: Advice from Historic England was that the wording in the Plan should ideally be made stronger turning guidance into Policy. The SG agreed that a specialist, independent consultant on conservation areas could be used for 1 day of professional services.

History: Helen is continuing to work on this document.

Parish Profile: Jeremy had provided a draft document with full statistics for review. This will need editing and advice is needed from rCOH about where in the Plan this should sit, or whether it is another Appendix.

5. Schedule/Process for Submission Plan

It was agreed that Pam will have document control for the Plan. All working sub-groups are to provide the SG their recommendations of any changes necessary for approval. This should be in the form of a copy of the section of the Pre-Submission Plan with track changes of amendments. Pam will make the amendments when agreed and circulate the Plan. This will be done at regular intervals so that all can look at the Plan as a whole as it develops to help ensure that continuity and accuracy is maintained.

6. A.O.B.

Hart Consultation: It was agreed that Alison should resubmit the letter with comments from OnwardPlan to Hart to ensure they are included in the new round of consultation.

Future Meetings: It was decided that Pam should only book 2 further meeting dates as it is hoped that the Plan will be passed onto Hart in March and fortnightly meetings will become unnecessary. Further meetings can be planned if needed.

Next meeting: Wednesday, 2nd March 2016 at the Parish Room at 7.30 pm

Future meeting dates:

Thursday, 17th March

Tuesday, 29th March

Wednesday, 13th April