



ONWARDPLAN
MINUTES OF THE STEERING GROUP MEETING
HELD ON 5th APRIL 2016
AT 7.30 PM AT THE PARISH ROOM

PRESENT:

Stephen Blandford, Richard Cooper, Alison Tizard, Helen Fleming, Gill Warsop, Philip James, Pam Verdon

APOLOGIES:

James Harvey, Nicholas Frome, David Stewart, Jeremy Fellows, David Ellis, Guy Holmes-Henderson, Jim Head

1. Minutes, declarations of interest

The Minutes from the 17th March SG meeting were discussed and some small amendments agreed. A revised version (with attachment) will be circulated to the SG, with a PDF copy of the approved minutes to then be uploaded to the NP website.

There were no new declarations of interest regarding sites that had not already been recorded.

2. Update from OPC

Stephen had attended the Parish Council meeting the previous evening to give an update on the progress of the NP. Councillors had been updated on progress and that the SG had been working hard to complete the revised drafting of Submission Plan, to include appropriate changes from the Pre-Submission version, following the 6 week formal consultation representations and comments.

It was reported that three lengthy drafting sessions had already taken place, with a further two sessions planned for the coming week before the updated plan document would be circulated for a wider SG review. The completed re-draft of the Submission Plan document would then go onto rCOH for their review and input.

For those SG members who had not been able to attend the recent Parish Council EGM on the evening of Maundy Thursday, Stephen reported that the Parish Council decision was to defer doing a further informal consultation on the inclusion of a care home in the NP.

3. Progress of the Plan

There had been 3 editing sessions and a further two sessions planned in the current week, in order to complete the plan re-drafting activity as soon as possible.

It was agreed that it would be helpful to send OPC a copy of the re-drafted plan being sent onto rCOH to read (together with the latest draft of the Consultation Statement) before later submitting the final version of the Submission Plan for their formal approval ready to move onto the next regulatory stage in the neighbourhood planning process.

RCOH have said that when completed ready for their review they will be concentrating on:

- Review of final draft, including policy wording and any required changes to the Policy map

- Sustainability appraisal and SEA
- Basic conditions statement
- LGS – site assessment and report

In an update call with Neil Homer of rCOH he had suggested looking at Mr McGurk's examination report for Longwick, Wycombe Neighbourhood Plan to see his comments on their policies.

On other activity it was noted that the evidence base on the website will need to be checked to ensure that it is up-to-date. There was a also discussion as to whether an independent health check of the Plan would be appropriate but it was agreed that as we had followed rCOH's professional consultant's advice and the many meetings with Hart this would not be desirable, adding both cost and a further delay in moving the plan forward onto independent examination.

There is further work to be still to be done on completing the summary analysis report appendix that summarises any appropriate action taken to amend the plan as a result of representations and comments to the Pre-submission Plan; suitable wording will be needed for each comment.

4. Report from the working groups

The policy on the High Street still needs some work and this will be completed as soon as possible. RCOH have suggested that there could be further reasoned justification after each site supporting its choice. On the overall site assessment report, and following advice from RCOH that examiners were paying closer attention to understanding this process, some additional clarification may be necessary that the SG will endorse when the final version is complete.

5. Mail Chimp

An email had been out to residents following the OPC EGM on Maundy Thursday thanking those who had attended. Further emails will go out providing give more background and information about the inclusion of a care home in the NP on the land next Crownfields

6. A.O.B.

There was some discussion following the Parish Council EGM and some subsequent e mails.

Next meeting: Wednesday, 13th April 2016 at the Parish Room at 7.30 pm

Future meeting date(s): to be determined after rCOH had confirmed when their work would be completed (see item 3)