



ONWARDPLAN
MINUTES OF THE STEERING GROUP MEETING
HELD ON 8TH JUNE 2016
AT 7.30 PM PRIVATE ROOM IN THE BEL & DRAGON

PRESENT:

Stephen Blandford (Chair), Nicholas Frome, Alison Tizard, David Stewart,
Jeremy Fellows (OPC representative), Jim Head, Philip James, James Harvey, Pam Verdon

APOLOGIES:

Richard Cooper, Guy Holmes-Henderson, Helen Fleming, Craig Worboys (OPC representative),
Gill Warsop, David Ellis

1. Minutes, declarations of interest

The minutes of the meeting of 25th May were approved subject to some minor handwritten changes to be applied before being uploaded to the website. The revised Minutes from 10th May not approved at the previous meeting will be circulated to those at that meeting before upload.

There were no new declarations of interest.

2. Update from OPC

There was a Parish Council meeting on Monday 6th June with approximately 60 members of the public who attended. Craig as an OPC representative on the SG gave an update on the progress of the Plan. It was not acknowledged that councillors had received the final version of the Submission Plan as it first needed to be formally ratified in a Steering Group meeting before its formal consideration by OPC.

Councillors voted to approve the exact wording of the shorter MailChimp that should be sent out by the SG as soon as possible. This would be an informal 2 week sounding of views from the community on whether the latest version of Submission plan as drafted by the SG should be submitted to Hart within a month, or should be delayed given Hart Local Plan uncertainties. OPC also agreed that they would review the final version of plan as soon as it had been provided after SG ratification.

OPC also approved the notes of the informal meeting between some councillors and some SG members on 18th May which had been prepared and circulated beforehand by Craig.

3. Review of recent changes to Submission Plan

Prior to sending the Submission Plan to OPC on 6th June some further minor typographical and page numbering changes had been made.

4. Ratification of approval and delivery of Submission Plan to OPC

It was unanimously agreed by all present to approve the version of Plan that had been sent to the Chairman of OPC on 6th June 2016. E mail confirmation of approval has also been received from 5 members of the Steering Group who were unable to be present at this meeting.

5. Next Steps

The revised Basic Conditions Statement, SEA, HRA and Site Assessment Report will be checked for consistency with the Plan. It was noted that Stephen needed to contact rCOH to produce finalised illustrations/layouts (with minor corrections required) to allow the Plan to be updated with corrected versions before formal approval of the Plan by OPC to go onto Hart.

The analysis of resident's comments at Pre-submission is nearly complete; a member of the housing group will be asked to check this document.

6. MailChimp

It was agreed by all present that a MailChimp should be sent as soon as possible (within 2 days) informing the community that the Steering Group had formally submitted the Plan to OPC for review. A further MailChimp with the informal survey, using the wording in the version approved by OPC, will be sent out as soon as the hyperlinks and Survey Monkey links are in place and tested.

7. A.O.B.

Stephen had spoken to the Clerk of OPC about access to Dropbox and as soon as she has an account set up will be provided access to the Steering Group Dropbox account.

James raised a point regarding Craig's report of the 18th May meeting circulated to councillors, but not to all SG attendees, approved by OPC in the 6th June Parish Council meeting. It was noted the SG position based upon the latest guidance from Hart is that a C2 care home is now 'unlikely to be counted as equivalent housing' in the plan and this had been communicated prior to the meeting. The approved OPC report records that the care home 'can no longer be counted directly as housing' whilst definitive it therefore differs from the SG perspective on Hart's latest guidance.

Next meetings: Wednesday, 22nd June and Tuesday, 5th July